

**School Community Council Agenda 9/22/2020 6:00 PM  
Media Center@ Silver Crest**

ATTENDING:      Ann Pessetto      Leilani Brecht      Amy Bartlett  
                     Lisa Clark      Teresa Brinkman      Lesley Black  
                     Erik Bartlett      Jaimi Brewer      Sara Fry  
                     Crystal Harris      Jessica Todd      Juliann Tyler  
                     Randy Wardle      Josie Sherling      Kelsey Hoskins  
                     Keali Kimball-Gunnell

**AGENDA**

- 1) Welcome & Introductions
- 2) Approve minutes from last meeting -- Tuesday, February 18, 2020
- 3) Review Bylaws and Rules of Order
- 4) Elections
  - a) Chair: creates agendas and conducts meetings.
  - b) Vice-chair: Works with Chair and conducts meetings in case of the Chair's absence. Can be from school or parent groups.
  - c) Secretary: Takes notes at the meeting and creates the minutes for approval by the SCC.
  - d) PTA liaison: May be an elected parent member of the committee or an ex-officio non-voting member.
- 5) Review of Land Trust
- 6) Agenda items for next meeting
- 7) Adjourn



# School Plan 2020-2021 - Silver Crest EL

This Plan is currently pending initial review by a School LAND Trust Administrator. You may unlock the School Plan to edit/update non-substantive changes without a vote.

## Goal #1 Goal

Silver Crest will exceed the state growth goals of 60% of students K-3 making typical, above and well-above average growth in reading as measured by Acadience BOY (beginning of year) and EOY (end of year).

## Academic Areas

- Reading

## Measurements

This goal will be measured using BOY (beginning of year) and EOY (end of year) Acadience data.

## Action Plan Steps

Silver Crest will hire 9 - 17 hour reading assistants to work with individuals and small groups of students based on student need as determined by common formative assessments, Acadience data, Fountas & Pinell assessments, district benchmark data, PASI and other data.

Silver Crest will hire 4 - 17 hour assistants to teach PE, Art, STEM or other special topics to groups of students allowing teachers time to analyze data and plan for instruction.

Silver Crest will hire a BTSALP (Beverly Taylor Sorenson Arts Learning Program) specialist to teach music to students while giving teachers time to analyze data and plan for instruction based on student need.

Silver Crest will purchase 30 Chromebook computers that will be used for blended learning and reading applications.

Silver Crest will purchase a year's subscription to IXL for use in blended learning and differentiating instruction in reading and language arts.

## Expenditures

Category	Description	Estimated Cost
Salaries and Employee Benefits (100 and 200)	20% of Music Teacher salary and benefits, 9 classroom assistants who will work with students on reading skills, and 4 assistants who will teach groups of students while teachers collaborate, analyze data, and plan for instruction.	\$120,450
Software (670)	IXL software subscription which is used for individualizing instruction for students.	\$9,420
Technology Equipment > \$5,000 (734)	30 ChromeBooks for student use in individualized instruction in reading	\$6,285
Total:		\$136,155

## Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
Salaries and Employee Benefits (100 and 200)	\$120,450
Software (670)	\$9,420
Technology Equipment > \$5,000 (734)	\$6,285
Total:	\$136,155

## Funding Estimates

Estimates	Totals
This number may not be a negative number Total ESTIMATED Carry Over to 2021-2022	\$8,756

Estimates	Totals
Estimated Carry-over from the 2019-2020 Progress Report	\$6,089
Estimated Distribution in 2020-2021	\$138,822
Total ESTIMATED Available Funds for 2020-2021	\$144,911
Summary of Estimated Expenditures For 2020-2021	\$136,155
This number may not be a negative number Total ESTIMATED Carry Over to 2021-2022	\$8

*The Estimated Distribution is subject to change if student enrollment counts change.*

## Funding Changes

*There are times when the planned expenditures in the goals of a plan are provided by the district, a grant, or another unanticipated funding source leaving additional funds to implement the goals. If additional funds are available, how will the council spend the funds to implement the goals in this plan?*

Additional funding will be used to provide collaborative time for teachers to develop assessments, curriculum map, analyze data and for teachers to participate in conferences and/or professional development. Additional funds will purchase classroom technology, such as; software, Chromebooks, computers, etc. If more funds become available extra classroom assistants will be hired. Excess funds will be used for after school enrichment and academic support.

## Publicity

- School newsletter
- School website

## Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Vote Date
14	0	3	2020-02-18

BACK

# Silver Crest Elementary School Community Council Bylaws

## Article I – Name

Silver Crest Elementary School Community Council (SCC)

## Article II- Laws

All Utah School Community Councils function under the following laws and statutes:

### Utah Code Ann.

- 52-4-1, et seq. 53A-16-101.5 3A-3-701
- 53A-1a-108 53A-1-606.5 3A-6-101
- 53A-1a-108.5 53A-3-402 3A-6-104

### Utah Administrative Code:

- Title 52; Chapter 04-Open and Public Meetings Act
- R277-477-1, et seq.
- R277-491-1, et seq.
- Jordan School District Policy
- Section K-School Community-Home Relations; School Community councils; File No. KCE

## Article III – Standing Rules

- I. Elections for SCC representatives will be held prior to the September SCC meeting, but after the start of school each year.
  - a.) Notification of available parent member seats, election dates, and the procedure for declaring candidacy will be given within the first two weeks of school starting.
  - b.) Elections are for a two year term and will be conducted according to Utah Law and Jordan District Policy.
  - c.) If there are more candidates than available seats, candidates will fill available seats in the order of the number of votes received. One candidate will be selected as an alternative member based on the number of votes received. He/She will be appointed as a voting member of the council if a seat is vacated prior to the next election.
  - d.) No members shall be added to the council without a majority vote of current members.
  - e.) Parent SCC members must have a child attending Silver Crest Elementary during the two year term they are elected to.
- II. Membership: The number of School Community Council members will be limited to twelve (12) parent representatives and six (6) school employee members. The school employee members should consist of: the school principal, vice principal (if position is filled), two (2) lower grade representatives and two (2) upper grade representatives.

This number complies with laws:

  - a.) 53A-1a-108 (4)(a)(b)(ii) each school community council for a school other than a high school shall have four (4) parent or guardian members and three (3) school employees, including the principal.
  - b.) 53A-1a-108 (c)(i) A School Community Council may have a larger membership provided that the number of parent or guardian members exceeds the number of school employee members by two.
- III. Members, parent and employee, have an expectation of attendance.
  - a.) If for some reason a member cannot attend a scheduled meeting, notification should be given to the Chair prior to the meeting.
  - b.) If a SCC member misses half of scheduled meetings during a given school year, they will be invited to provide a written resignation and the respective group (parent or employee) will appoint a replacement. If alternate members were selected, their appointment to the vacated seat will be ratified by the SCC.
  - c.) If no alternates are available to serve, the SCC may seek out parents or school employees to be appointed.
- IV. The Silver Crest Community Council will meet a minimum of four (4) times per year, September through May. Meeting dates will be identified and posted within the first month of school starting. The majority of the council must approve the cancelling and/or calling additional meetings.

- V. School Community Council meetings are subject to Open Meetings Law, Utah Code Title 52, Chapter 4, Section 207; electronic meetings will comply with the law and be publicly noticed as is any public meeting by this body.
- VI. Subcommittees may be established or dissolved by a majority vote of the council. Parent members may serve on one or more subcommittees.
- Each subcommittee will be chaired or co-chaired by at least one elected school community council member, which will report regularly to the SCC on the committee's progress.
  - Additional community members, both parent and employee, that are not elected SCC members may serve on any subcommittee with the approval of the SCC.
  - Subcommittees will be created or discontinued as needed.
- VII. All meetings will be conducted using Roberts Rules of Order and follow the guidelines listed below:
- Meetings will begin on time, use time wisely, stay focused on the agenda, and finish on time.
  - Meetings will begin with an agenda review.
  - Respect for others on verbal and nonverbal communication will be shown at all times.
  - Members and guests will come prepared to participate and avoid side conversations during the meeting.
  - A speaker must be recognized by the Chair before addressing the group.
  - Avoid disruptions by silencing cell phones and taking necessary calls or conversations out of the room during meetings.
- VIII. Officers will be elected by the SCC at the September meeting each school year. The current Chair will serve through the summer months, assist with SCC elections in the fall, conduct the September meeting and assist the new leadership in the transition even if they no longer have a student at Silver Crest Elementary.
- Leadership positions include:
- Chair: Chair creates agendas and conducts meetings. Other duties as outlined in Jordan School District policy.
  - Vice-Chair: Works with the Chair and conducts the meetings in the case of the Chair's absence. The Vice-Chair will be elected from either the parent or school employee group which is not represented by the Chair.
  - Secretary: Takes notes at the meeting and creates the minutes for approval by the SCC.
  - PTA Liaison: May be an elected parent member of the committee, or an ex-officio non-voting member.
- IX. Guests may share appropriate input on subjects that fall under the SCC purview. A patron may bring a topic to the SCC by contacting the Chair at least one week prior to the scheduled meeting and asking to be added to the agenda. The SCC may invite any person/group to make a presentation on issues pertinent to the roles of the SCC.
- The items that are appropriate for discussion by School Community Councils include, but are not limited to:
- School Improvement Plan (CSIP)
  - School Land Trust Plan
  - Student Neighborhood Access Plan (SNAP)
  - Academic needs of the school, with the direction to determine the greatest academic need of the school for Land Trust Plan expenditures.
  - Assistance in the development of the Staff Professional Development Plan.
  - Advise and make recommendations regarding school programs and issues relating to the community environment for students.
  - Parent/School communication and involvement.
- Items not to be discussed by the School Community Council include:
- Any personnel issues
  - Individual student information
- X. These Bylaws will be posted on the SCC page of the school website. Each SCC member will read and agree to abide by the Bylaws as signified by their declaration of candidacy and at the beginning of each school year.