

**Silver Crest Elementary School Community Council  
Meeting Minute from 10/17/2024 at 3:30 pm**

**ATTENDING:**

Patty Bowen  
Daisy Demarco  
Heather Newbold

Brittany Lovendahl  
Abigail Van Noy  
Lacey Taylor

Charisty Nyberg

1. **Welcome** - Heather Newbold, 2023-24 Silver Crest SCC Chair

2. **Approve minutes from last meeting- 9/24/24**

Motion to approve: Brittany L, 2nd Abigail V

3. **Brief Training on SCC - Principal Patty Bowen**

Principal Bowen conducted a brief training about SCCs by going through a Utah State Department of Education (USDE) produced slideshow at [https://schools.utah.gov/schoollandtrust/\\_councils/112023.SCCTLC101.pdf](https://schools.utah.gov/schoollandtrust/_councils/112023.SCCTLC101.pdf)

4. **Elect Committee Officers**

Council held a brief discussion to assess individual members interests and abilities to serve as officers

Chair: Brittany L nominated Abigail Van Noy, 2nd: Charisty N, Vote Unanimous in favor

Vice chair: Abigail V nominated Lacey Taylor, 2nd: Brittany L, Vote: Unanimous in favor

Secretary: Abigail V nominated Brittany Lovendahl, 2nd: Lacey T, Vote: Unanimous in favor.

The candidate from the elections that is selected as an alternative member (based on the number of votes received) would be Heather Newbold. She would be appointed onto the SCC if a seat is vacated during the 24-25 school year and prior to the next elections.

5. **Review 2023-2024 Land Trust Plan- Principal Patty Bowen**

- The current 2024-25 Silver Crest Elementary Land Trust Plan was projected up on a projector screen during the meeting. SCC read through and discussed the current plan.

6. **Redraft Bylaws to address items out of compliance with Utah Code**

Prior to the meeting Abigail V had compiled a new DRAFT Silver Crest SCC Rules of Order & Procedure combining the previous 23-24 SCE SCC Bylaws document & the USDE Rules of Order and Procedure TEMPLATE document.

[W DRAFT Silver Crest SCC Rules of Order & Procedure 24-25.docx](#)

Council read through the new document together, discussed items to remove, reword and add in order to meet state requirements, reduce repetitions and clarify Silver Crest SCC specific procedures. Abigail will update and create a 2nd draft based on council recommendations. The 2nd draft will be sent out 7 days prior to the next meeting for council members to review

and suggest any missed changes or needed corrections. Vote to approve 24-25 RO&P will be held at the next meeting.

[W 24-25 DRAFT 2 Silver Crest SCC Rules of Order & Procedure.docx](#)

**7. Set up Subcommittees-**

- Council agreed to postpone setting up committees to the November meeting

**8. Schedule Remaining SCC Meetings for 24-25 School Year**

- Thursday, November 14, 2024 at 3:30 pm
- Thursday, January 16, 2025 at 3:30 pm
- Thursday, March 6, 2025 at 3:30 pm

**9. Agenda items for next meeting-**

- Welcome - Abigail
- Public Comment
- Approve Minutes
- Review, Vote and Approve 2024-25 Silver Crest SCC Rules of Order and Procedure
- Set up 24-25 Subcommittees
- Discuss Digital Learning

**10. Adjourn**

- Motion to adjourn meeting: Heather N, 2nd: Lacey T